



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Auxilium College (Autonomous)
• Name of the Head of the institution	Dr. (Sr.) JAYA SANTHI R.	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04162241774	
• Alternate phone No.	04162241994	
• Mobile No. (Principal)	9791130393	
• Registered e-mail ID (Principal)	admin@auxiliumcollege.edu.in	
• Address	AUXILIUM COLLEGE (AUTONOMOUS), GANDHI NAGAR, VELLORE	
• City/Town	VELLORE	
• State/UT	TAMIL NADU	
• Pin Code	632006	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	26/02/2007	
• Type of Institution	Women	
• Location	Rural	

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. A. Mary Agnes				
• Phone No.	04162241774				
• Mobile No:	9943063025				
• IQAC e-mail ID	iqac@auxiliumcollege.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=34&sInsideMenuId=0				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&sSubMenuId=92&sInsideMenuId=0				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A+	91.5	2003	16/09/2003	15/09/2008
Cycle 2	A	3.41	2010	28/03/2010	27/03/2015
Cycle 3	A+	3.55	2016	05/11/2016	04/11/2023
6.Date of Establishment of IQAC			07/12/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
As a measure to promote research, the institution provided seed money to the teachers for research and research guides were given remuneration.	
Question Bank was prepared as per OBE format and Revised Bloom's Taxonomy.	
New programmes namely B.Sc. Psychology, M.Sc. Biochemistry, M.Sc. Microbiology, Ph.D. Commerce and Ph.D. Physics were introduced.	
Remote access to e-resources was ensured by providing user id and password for the following e-resource repositories; access to Inflibnet for all the students, Masterplots for students of M.A. Literature and EBSCO for students of Commerce and Management. Registered in NDLI and active usage of N-List.	
Institutional ERP was installed to optimize the functions of the College.	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes
To introduce new Programmes namely B.Sc. Psychology, M.Sc. Biochemistry, M.Sc. Microbiology, Ph.D. Commerce and Ph.D. Physics	New Programmes namely B.Sc. Psychology, M.Sc. Biochemistry, M.Sc. Microbiology, Ph.D. Commerce and Ph.D. Physics were started
To implement Outcome Based Education for students admitted from 20-21 onwards	Outcome Based Education was implemented for the I year students admitted in 2020-21
To prepare Question Bank in line with the requirements of Outcome Based Education and Revised Bloom's Taxonomy	Question Banks were prepared for all the courses of Semesters I and II in the OBE format and Revised Bloom's Taxonomy
To conduct Formative, Continuous Assessment and End Semester Exams Online	Formative, Continuous Assessment and End Semester Exams Online for ODD Semester, for Even Semester the Continuous Assessment Exams were conducted offline and the End Semester Exams were conducted online
Enable remote access to e-resources of the library	Remote access to e-resources of the library was enabled by individual user id to access e-resources on N-List and Inflibnet Masterplots...
Facilities for e-content development such as Media centre, Recording facility and Lecture Capturing system	An institutional YouTube channel was instituted to stream curricular, co-curricular and extra-curricular programmes of the college...
Promote extension activities in the neighbourhood community in terms of impact and sensitizing students to social issues and holistic development	Students rendered voluntary service at the Covid Vaccination Camps and took part in Green
Strengthen e-governance	Institutional ERP was installed to optimize the functions of the college
13. Was the AQAR placed before the statutory	Yes

body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
College Council	22/03/2022
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
18/02/2022	18/02/2022

Extended Profile

1. Programme

1.1 28

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 3686

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1256

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

3614

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

1113

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

183

Number of full-time teachers during the year:

Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	28
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	3686
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1256
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	3614
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	1113
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	183
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	183
Number of sanctioned posts for the year:	
4.Institution	
4.1	380
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	101
Total number of Classrooms and Seminar halls	
4.3	419
Total number of computers on campus for academic purposes	
4.4	10333106
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

In adherence to the UGC and NAAC guidelines, Auxilium College adopted Outcome Based Education from 2020-21 onwards. The curriculum framework was revised for all the Undergraduate and Postgraduate Programmes with special focus on the knowledge, understanding, skills, attitudes and values that the students should have attained on the completion of the programme.

The outcomes were framed in all the three levels with relevance to local, national, regional and global developmental needs.

Level 1: Programme Outcomes (PO)

Level 2: Programme Education Objective (PEO) and Programme Learning Outcome (PLO)

Level 3: Course Learning Outcome (CLO)

The Vellore and its adjoining districts have promising outlets for the students such as large and small scale industries, World renowned hospitals, business sectors and self employment.

The Course Curriculum framework is framed in vision to train our students in fulfilling the requirements of the above mentioned local needs.

The Curriculum framework also provides opportunities for the students to compete successfully in regional and national competitive examinations conducted by government, private and public sectors.

On completion of the program the graduates are capable of progressing into higher level programmes and research in both national and international universities on par with other global and national institutions.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&sSubMenuId=94&sInsideMenuId=0

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

33

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1113

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Programme Outcomes, Programme Learning Outcomes and Course Learning Outcomes of the programmes of the institution focusses and emphasizes on professional ethics and human values. The Programme Outcomes of the Institution clearly specifies the attainment of positive human values as an important outcome along with bio-diversity and eco-consciousness. All the Undergraduate programmes offer value education as part of the curriculum. As per the UGC guideliness environment science is offered for all the Undergraduate programmes in the fourth semester wherein the students as a requirement submit a project or a case study on environmental issues and bio-diversity of the locality. Human Rights is offered as a mandatory course for all the Postgraduate programmes in the second semester. Courses like Women's Studies, Literature of the Marginalised precisely includes positive human values like equality and equity in the curriculum, while courses like Women Entrepreneurship are oriented towards growth and sustainability. All the programmes offer courses on professional ethics relevant to the respective discipline.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

134

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=38&sInsideMenuId=0
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=38&sInsideMenuId=0
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1371

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1182

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The departments conduct various tests like class tests, snap tests, quizzes, oral tests and first continuous assessment to identify advanced and slow learners. The slow learners are engaged in remedial coaching and peer group study. Remedial coaching is conducted by the respective course teacher in the way of teaching the most important portions in the syllabus in a simplified manner. The improvement of the student is monitored for the subsequent tests. The attendance and regularity is maintained. Every class is divided into Peer groups where one of the advanced learners being the leader helps and guides the other members of the group in their studies. The advanced learners in the Undergraduate level are encouraged to take up online courses. The advanced learners are given the opportunity to take seminars. Postgraduate students complete one or more online courses and Independent Elective courses per semester. The advanced learners are also encouraged to participate in various programmes and competitions within the College and outside. The Innovative component gives scope for the slow and advanced learners to exhibit their knowledge and skill. Undergraduate and Postgraduate projects help students to get motivated to pursue research in their field of interest.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
08/07/2020	3686	183

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are actively engaged in the learning process through student centric methods and activities like quiz, discussions, seminars, assignments, projects, practicals, internships, workshops, association activities, competitions, skill based courses, field visit, case study, self study paper, etc. The innovative component is conducted every semester through student centric methods only. The students when they are made to discuss among themselves on a topic in the curriculum they get more clarity and understanding of the topic as they feel free to question or debate on the topic among their fellow classmates. Assignments improve their writing skills give them space to refer and read more books. Students are engaged in brainstorming and debates which help them to improve their communication skills. Projects induce team work and problem solving skills. They learn to solve the problems through easy methodologies. Participation and preparation of short videos in curricular and social awareness themes inculcate participative learning among students. Students gain experiential learning through activities such as industrial visits, lab visits, field visits and visit to entrepreneurial units.

File Description	Documents
Upload any additional information	View File
Link for additional Information	http://auxiliumcollege.edu.in/igac/ScrutinyReport2020_2021.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers are encouraged to use ICT tools to enhance the teaching learning process. The institution has taken measures to provide Wi-Fi, smart classrooms, projectors, integrated board etc. for effective teaching. The institution is a registered user of G-Suite and Zoom to avail maximum features for effective teaching

and active learning through online platforms. ICT tools like Google Classroom, Padlet, Canva, Flipgrid, Mentimeter, Google forms, Google doc, Google slides, Microsoft applications, etc. are used to strengthen the learning process. Open Educational Resources both textual and audio - visual are identified and used optimally for the benefit of students. Discipline - specific and relevant tools are used to make the concepts and classes more interesting in the online mode of teaching. Due to pandemic the classes were conducted through google meet. Students submitted their assignments in google classroom and attended Quiz through google forms. Staff posted the videos of the classes in the google classroom for future reference and for the students who had network issues during live classes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

177

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared and made available on the College website and issued as a hand book to all the staff and students in the beginning of the academic year. A committee of staff are engaged in the preparation and verification of the schedule given by the departments, clubs and movements and Controller of Examination for the academic year. A general staff meeting is held to finalize certain dates to avoid overlapping. The academic calendar includes the schedule of various activities

and programmes of the institution, department, associations, clubs, movements, examinations, days of national and global importance. Utmost efforts are taken to ensure the schedule is followed except in case of unexpected disruption owing to natural calamities and unanticipated holidays.

The Institution ensures that the timetable is set and made available to the staff and students. The timetable is prepared well in advance and is available at the beginning of the semester. Lesson Plans are also prepared for all the courses indicating the plan on a weekly basis. The lesson plans indicate the topics covered, resources used, teaching methodology and modes of assessment. A schedule from the Examination section is also made available to direct the teaching learning process.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

183

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

73

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

183

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

1

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

College ERP Portal effectively handles all the requirements to conduct both Online and offline examinations. Online registration and fee payment for semester examination has been enabled through ERP. The hall ticket of the examination can be downloaded by the students from the portal. Students were given Mock examinations before the semester examination in order to get used to the portal and uploading of the answer scripts in the PDF format. The online examinations were conducted through the ERP portal with effective monitoring of the students during the examination. The answer scripts were collected as PDF and evaluated through the portal by the course instructors. Helpline numbers for queries during the examination days resolved the problems and helped in successful completion of the exams. The formative and summative assessments were carried out in online mode using Google classroom (GCR) also.

A web-based software solution QnSmart has been installed for Question Paper generation and Question Bank in line with the Revised Bloom's Taxonomy. Data protection and confidentiality is maintained in the software. The QnSmart software application has been built using the following technologies JSF 2.2 with Primeface 6.0, Builder tool Maven, Version tool Git, Database MySQL. The design elements such as front-end design uses bootstrap and HTML 5, component for rich user experience. The application is compatible to work on laptops, desktops and even in mobile.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

In adherence to the UGC and NAAC guidelines, Auxilium College adopted Outcome Based Education for students admitted from 2020-21 onwards. The curriculum framework was revised for all the Undergraduate and Postgraduate Programmes with special focus on the knowledge, understanding, skills, attitudes and values that the students should have attained on the completion of the

programme. The outcomes were framed at three levels namely;

Programme Learning Outcomes (PLO) that specify the academic standards that all the students should attain on the completion of their programme, which correlate with the Vision, Mission and Goals of the college.

Programme Educative Objectives (PEO) That denote discipline-specific knowledge, understanding, skills, attitudes and values that the student should have attained on completing that particular programme.

Course Learning Outcomes (CLO)- specify what the students should have attained at the end of a course.

The Programme outcomes and Course outcomes for all the programmes and courses are made available to the staff and students through the college website. The programme outcomes and course outcomes are also stated in syllabus books which are made available to the students and staff. The course outcomes are explained to the students by the staff at the commencement of the course.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&sSubMenuId=94&sInsideMenuId=0

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of programme outcomes and course outcomes will be evaluated after the completion of academic year 2022 - 2023 as the Outcome Based Education was implemented in the academic year 2020 - 2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1256

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&sSubMenuId=19&sInsideMenuId=0

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=39&sInsideMenuId=0>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Auxilium Research cell was established in 2008 to monitor and promote research activities in College. College research policy is to provide a research environment that promotes ethical, accountable and high standards of research in the institution. Research is undertaken at Under Graduate , Post Graduate, M.Phil., and Doctoral levels. Faculty and students were continuously encouraged to take up research projects, attend International and National Seminar/Conference, present and publish papers.

The College updates its infrastructural facilities to enhance research activities, upgrade laboratories and instrumentation. A virtual English language laboratory, Mathematics research laboratories with adequate computers and advanced software like

MATLAB are installed to facilitate research work. College provides seed money for selected projects. Researchers are provided with e-journals, INFLIBNET and wifi facilities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=96&sInsideMenuId=0
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6,00,000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College has established an exclusive cell for Research, Auxilium Business Incubation Centre and Entrepreneurship Development Cell.

Research Cell:

It focusses on enhancing research and publication and ensures that facilities are updated to meet the requirements of research scholars and faculty members. International / National Conferences/seminars are organized to promote research in various disciplines.

Entrepreneurship Development Cell.

The Cell organizes industrial visits, awareness camps on entrepreneurial skills where in students are given hands-on-training to develop and market a product . Self Help groups are invited to put up stalls in "Kaloori Santhai" to promote their products and to develop their business.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

File Description	Documents
URL to the research page on HEI website	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=5&sSubMenuId=24&sInsideMenuId=0
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

33

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

66

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Every department of the College has an extension activity which foster College-neighbourhood network to reach out to the needy. Both faculty members and students are sensitized to social issues through the following activities:

1. International Yoga Day
2. Involving themselves in gardening during lockdown and become a Green Ambassador.
3. Volunteers in Election booth.
4. Road safety awareness Campaign.
5. Zero shadow day
6. Women safety- fighting on crimes against women & children.
7. Swachh Bharat.
8. National Suicide Prevention- 2020.
9. Green Vellore project.
10. Fostering Entrepreneurial attitude & Skills.
11. Virtual Fitness workshop
12. Covid 19 Vaccination Camp.
13. Distribution of CovidRelief Kit.
14. Awareness of breast Feeding etc.

Students show their social responsibilities by actively participating in outreach programmes such as camps, rallies, workshops, seminars, debates, competition etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

51

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3686

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

81

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

16

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Auxilium College (Autonomous) is situated on a verdant, 73.62 acre land and provides all the necessary infrastructure and facilities for an effective teaching-learning environment.

Facilities for Teaching and Learning:

1. The campus is technology-enabled with a 100Mbps, 24/7 Wi-Fi facility for Faculty members and Students.
2. There are 101 classrooms that are fully equipped with modern teaching aids including integrated LCD projectors and screens.
3. The College has integrated ERP portal. Faculty members and students are oriented towards the application of ERP portal.
4. There are 13 science laboratories with modern and most contemporary equipment and instrumentation.
5. FTIR Spectrometer for the Research lab in Chemistry.
6. Clarity Snet Language Lab and Clarity English success

program available in the English Language Laboratory.

7. MATLAB.
8. The Diamond Jubilee Memorial Library houses over 73023 volumes of books, 55 Journals and Magazines, Remote access offers e-Journals e-Books and e-Database and other learning resources.
9. There are 419 Computers used for academic purpose.
10. Video Conference Facility and availability of G-SUITE and ZOOM for online classes during pandemic.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=67&sInsideMenuId=0

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Auxilium College has modern state-of-the-art infrastructure for sport facilities.

1. Courts for Basketball, Volleyball, Throw ball, Handball and Kabaddi,.
2. Field for Football, Kho - Kho, Cricket, 400m Track, Shot put and Discus areas.
3. The courts and fields in the play ground are well maintained and sufficient flood light facilities are available.
4. Indoor Stadium for Badminton, Basketball, Table Tennis and Yoga is available with a seating capacity of 100.
5. Outdoor Stadium with a seating capacity of 100 members and guest rooms for visiting teams.
6. Gymnasium for staff and students.
7. Auditorium with seating capacity of 800 and an open-air outdoor stage are available in the campus with stage and light facilities for cultural programs.
8. Store room is available with necessary props, costumes and musical instruments.

The students are given opportunities for cultural expression during various celebrations like Religious festivals, National festivals, Hostel Day, Women's Day, Youth Fest, Teachers' Day, Gratitude Day, College Day, Valedictory Day and Departmental

activities. The students are given opportunities to compete in intercollegiate, inter-university and national competitions. Trained Auxilium band plays during sports day and other important days.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

101

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

103.33

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS : AutoLib

Nature of Automation : Fully

Version : 5.2

Year of Automation : 2018

All routine functions of the library are automated in February 2018 with the help of Autolib Integrated Library Management Systems (ILMS) and RFID (Radio Frequency Identification) is used to calculate the footfall and for the circulation of books to the faculty and students. The books are classified using 'Dewey Decimal Classification' system. Auxilium College was rated fourth in top 10 college users of N-List for the academic year 2020-2021. Auxilium Library has world class infrastructure such as:

1. Digital Library
2. Internet Access
3. Discussion Room Facility
4. CCTV
5. Video Conferencing
6. Conference Hall
7. Wi-Fi
8. Sound system on every Floor
9. Bar Code Printer with label roll
10. Printer and Photocopier

Facilities

1. The library is technology-enabled and bar-coded all its operations using a Library Management Software.
2. Open Access System
3. The Major Collections of E-books, E-Journals and E-databases can be accessed through LAN, and can also access remotely.
4. OPAC facilitates to access the entire library resources.
5. Circulation Service
6. The library has CCTV surveillance system to monitor user's activities which provides a safe and secure environment for resources and equipment.
7. Reference Service
8. Display of New Arrivals
9. Reprographic facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=10&sSubMenuId=51&sInsideMenuId=0

4.2.2 - Institution has access to the following: A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5.31

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

55

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The campus is technology-enabled with a 100Mbps, 24/7 Wi-Fi facility for staff and Students. A campus-wide wifi with 30 access points connected through fibre optic cables is in place to facilitate with internet services. Institutional Email id and user id for ERP Portal are assigned for Staff and students for academic purpose. Auxilium College authorizes Students, Research Scholars, Members of the Faculty, Members of the Management, Non-Teaching Staff and Guests to use the of computing, networking and IT facilities of the college strictly for academic purposes. The Institution prohibits users from gaining unauthorized access to IT resources forbidden by Indian and International Cyber Laws, National Cyber Security Policy and any such action will subject the user to civil and criminal liability. The Institution prohibits the user from violation of IPR - Intellectual Property Rights relevant to copyright, patent, trademark, geographic indication of origin, industrial design, trade secrets, database protection laws and publicity rights laws.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.auxiliumcollege.edu.in/Auxm_Content/files/IQAC/IT%20Policy.pdf#toolbar=0

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3686	419

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **A. All four of the above**
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

74.57

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Need based requirements proposed by the HODs for Laboratories, Sports, Computers and Purchase of new equipments are scrutinized and approved by the principal. When a student /Teaching / Non

Teaching in charge notices malfunctioning of an equipment, it is brought to the notice of the HOD and Principal the repair / replacement of the equipment is carried out depending on the nature of the malfunctioning. In the Library apart from regular books in circulation, text books are available in the Book Bank for deserving students to use it for a semester. Damaged books are rebound before placing them for circulation. The computers are maintained through Annual Maintenance Contract with service providers. Classrooms are provided with necessary facilities for both online and offline teaching. Periodic maintenance is done for the existing buildings. Annual need assessment of the various Departments for future planning and development of infrastructure is collected and scrutinized at the end of every academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=96&sInsideMenuId=0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1033

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

117

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology D. Any 1 of the above

File Description	Documents
Link to Institutional website	www.auxiliumcollege.edu.in
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

97

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances D. Any 1 of the above

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of outgoing students who got placement during the year**

152

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

467

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

1

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students represent in various academic and administrative bodies/committees. The Union Leaders, Office Bearers, Auxilium Students Quality Cell (ASQC) members, Planning and Evaluation Committee (College Council), Examination Committee, Student Grievance Redressal Cell, Curriculum Development Cell, Library Advisory Committee, Sports Advisory Committee, Anti-Ragging Committee, Student Welfare Committee, Cell for prevention of Sexual Harassment and Co-curricular Activities. The Hostel Advisory Committee includes the office bearers of Residential students. The Department Secretaries, Class Representatives, Leaders of Various Clubs and Movements actively participate in the academic and administrative activities. The Union leaders along with the other office bearers under the guidance of Vice-Principals, Deans and Heads of the Departments plan and execute events like Freshers Day, Farewell, Teachers Day, association activities and sports day. During the pandemic leaders coordinated all the activities through Virtual Mode.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association at Auxilium College, Vellore is one of the units of the world wide organisation of the Salesian Sisters Society. The Association serves as catalyst and agents of transformation in the society and in the world at large. Every year, on October 2nd during the Auxilium Alumnae Meet they gather for renewing their family spirit, love for their alma mater and for empowering each other with their enriching experiences. The contribution of the alumnae is utilised for various purposes viz. provision of educational scholarship to the poor and needy students, utilised for relief and charitable activities, given as seed money to the best projects in order to encourage and support the research activities of in the College. The Annual Alumnae Meet also features department-wise meeting of the faculty members and past pupils. In view of the pandemic the 2021 Alumnae Meet was held online.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=12&sSubMenuId=54&sInsideMenuId=0

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision of the College is the education of young women especially the poorest to become empowered and efficient leaders of integrity for the society. The goal of our educative endeavour is to produce salesian atmosphere, intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished - in a word - integrally formed young women who will be agents of social transformation in today's India. Management involves the faculty in all levels of decision making and encourages active participation of the faculty invarious committees inorder to attain the vision and mission of the College. The educative project is drawn up with the collaboration of administrative and academic committees comprising of representatives from the management, faculty, parents, students and other local members. As empowered, efficient leaders and future agents of social transformation the students are actively engaged in the planning and execution of academic, co - curricular and extra - curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=6&sInsideMenuId=0

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The administration is decentralized to a great extent by delegation of responsibilities among Vice - Principals, Deans, Heads of Departments and Coordinators, Staff Advisors and Student Leaders of different committees, associations, clubs and movements.

The names and responsibilities / office of the Members of the statutory bodies, committees, associations, clubs and movements are printed in the College Handbook. Periodical meetings of the constituted administrative and academic committees are held to plan and execute activities for the term/academic year. Members of the Management, Faculty, Students and Parents are involved in decision-making with regard to all the activities.

Systematic feedback on the activities is sought from the stakeholders concerned (i.e.) Members of the Management, Faculty Members, Students, Parents and Alumnae, to ensure the participation of all the stakeholders and sort out the issues concerned.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.auxiliumcollege.edu.in/Auxm_Content/files/HandBook/Calendar%202020-2021.pdf#toolbar=0

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

On the close of the academic year and semester the Planning and Evaluation Committee (College Council) meets to plan and finalise all the academic and extra-curricular activities for the following academic year, and the same is compiled and printed in the College Handbook for the reference of staff and students. The Plan involves UNO theme, Monthly Values, Formative Programmes, Association Activities, Dates of Examinations etc.,

Enterprise Resource Planning (ERP) software came into existence since 2019, which is the integrated real - time management of various processes mediated by software and technology using common databases maintained by a database management system. ERP integrates all facets of operation comprising Online Admission Processing, Attendance Management, Time table Generation , NME and SBE Registration , CIA Processing , Exam Registration , Hall Ticket Generation and in the pandemic 2020 - 2021 the examination was successfully conducted through online with high security measures. Staff have registered username and password with that they took online classes efficiently and effectively, the same has been provided for the students also.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.auxiliumcollege.edu.in/Auxm_Content/files/HandBook/Calendar%202020-2021.pdf#toolbar=0
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Auxilium College is a minority institution administered by the Daughters of Mary Help of Christians, commonly known as the Salesian sisters of Don Bosco. The Provincial of Chennai Province is the head of the governing body of the college. The recruitment is carried out as per the guidelines of UGC and Thiruvalluvar University, Vellore. The Principal is primarily responsible for the academic and disciplinary matters of the College.

The members of the College council Secretary, Principal, Vice Principals, Deans and Teaching staff. Council plan for the academic and administrative activities of the College. The major decisions taken by the Staff Council and decision making bodies are communicated to the staff of the Departments by the HoDs. The planning Committee plans and prepares a budget for department requirements based on their needs, and with the approval of the finance committee the purchase committee purchases and supplies the requirements. The Office Superintendent coordinates the functioning of the administrative staff for work allotted to them.. The Student Council is guided by the Vice Principals and Dean of student affairs, for College activities. Alumnae and Parent's Forum also contributes suggestions through feedback for student progress and institutional development.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=36&sInsideMenuId=0
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Staff Welfare Fund offers financial help to teaching and non-teaching staff.

Provision to avail on - duty leave to attend Refresher, Orientation Programmes, Seminars / Workshops / Conferences at the National and International Level and serve as Resource Persons / Consultants in other organizations and institutions.

The Management provides SEED money for Faculty Members to do Research Projects.

Capacity Development Programmes are organised by the College Management to ensure career-oriented progression of teaching and non - teaching staff like computing, communication skills and computerised office - filing systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

48

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The internal audit is carried out proficiently at the end of every academic year with an auditor analysing the income and expenditure of the current year. The internal auditing ensures the remittance of the due amount along with the expenditure. The Secretary of the College along with the administrative staff at the office, work on the various sections related to finance and maintains the accounts for a transparent and functional audit. The regular and transparent annual internal audit is a procedure that enables the institution to take up the external audit with ease. The audit is carried out periodically as facilitated by the AG office and JD office. The external audit offers feedback and guidance along with a strict auditing. The audit objections are presented by way of queries. The mistakes pointed out are resolved at the time of joint sitting. The institution has always collaborated and obliged regarding the external audit that is conducted on a continual, regular and periodical basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Financial Resources of the institution are generated through the following sources:

1. Fees
2. Funds from UGC/DST/Grant-in-Aid of Government of Tamil Nadu.
3. Contribution from sponsors, philanthropists and management.

The College also mobilizes its resources through funds generated from self-supporting programmes (Payment of salaries of the Management staff both teaching and non-teaching). Government funds are used for the specific purposes for which it is sanctioned. A Finance Committee comprising of the senior members of the management and faculty monitors and makes recommendations regarding the management of funds from both the government and management. Funds are provided to meet the infrastructure requirement and their maintenance. Adequate funds are provided for Sports and Cultural activities. Scholarships, fee waiver and other non – financial support are offered to deserving students in consultation with the mentors and heads of the departments. The Auditor appointed by the College is entrusted with the verification of Receipts and Payment accounts. External Auditors are appointed by the Management. They audit the financial statements and internal control system of the College.

Transparency and accountability is ensured by conducting an Annual Audit of accounts of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=96&sInsideMenuId=0

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- As a measure to promote research, the institution provides seed money to the teachers for research and incentives to the research guides.
- Question Bank was prepared as per OBE format and Revised Bloom's Taxonomy.
- New programmes namely B. Sc. Psychology, M. Sc. Biochemistry, M. Sc. Microbiology, Ph. D., Commerce and Ph. D. Physics were introduced.
- Remote access to e - resources was ensured by providing user id and password for the following e-resource repositories; access to Infilibnet for all the students, Master plots for students of M.A. Literature and EBSCO for students of Commerce and Management. Registered in NDLI and active usage of N-List.
- Institutional ERP was installed to optimize the functions of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=36&sInsideMenuId=0

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of

operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC plays a vibrant role in the enrichment of the teaching - learning process. Feedback is periodically organised and collected by IQAC. It brings greater participation and better mutual understanding in the teaching-learning process. Feedback is collected in three ways Curriculum, Over all, SSS (Students Satisfaction Survey). It helps to find the gap and enhance the quality of teaching - learning process. The IQAC also envisions greater integration in framing the syllabus according to the OBE pattern. The IQAC conducts various seminars and workshops on the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=36&sInsideMenuId=0

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=32&sInsideMenuId=0
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Auxilium College founded in 1954 is the first Women's College in the then North Arcot District. It is a minority institution established and administered by the Daughters of Mary Help of Christians, commonly known as Salesian Sisters of Don Bosco, belonging to the Catholic Church. It is primarily meant for the higher education of the young women in the District of Vellore, candidates are admitted without reference to caste or creed and their rights of conscience are respected.

Strongly based on core values of academic rigour, love, and service, Auxilium College has been providing safe environment to women in the campus. Surveillance cameras provide safety and security within and around the campus. Maternity leave is granted for aided and unaided staff. A medical inspection room is allocated in case of ailment. Sensitization programmes on gender equity, safety and security, cyber crime awareness, personal issues, health and hygiene are periodically organised. Facilities like sanitary napkin vending machine, gymnasium, IOB and Cafeteria are available within the campus.

The following committees such as Anti-ragging, Grievance redressal, Internal complaints, Kanali women's cell, Cell for prevention of sexual harassment ensures a secure academic ambience.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management -

Waste segregation is the key to waste management and this also helps in turning waste into resource. Students and employees are sensitized on the need to maintain cleanliness which has been the watchword and culture of the college since inception and waste segregation happens at the source itself at all levels. Students and visitors are also motivated to manage waste through awareness, training, advocacy and other initiatives by the NSS, and other clubs. This enables proper utilization of waste, post collection in a time bound manner and for recycling. Electric vehicles are used for collection of solid waste in the college campus. Vermicomposting unit functions in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

E. None of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College believes that greater investment in quality education is key to alleviating poverty. The campus is inclusive, and beyond all barriers of caste, community, colour, religion and language. Equal opportunity for all students in community immersion activities brings in a feeling of unity and togetherness. The College provides access to education for all by strictly following the prevailing policies and rules of the government. Regular assembly with a prayer and thought for the day and value for the month inculcates a strong value system in the students promoting secular ideals and camaraderie.

Students celebrate all major festivals like Pongal, Deepavali, Onam, Christmas, Ramzan etc. Students plan 'Ethnic days' which help them appreciate cultural differences. Students from socio - economically disadvantaged backgrounds are given fee concessions and textbooks and scholarships given by the Government and non-Government, Alumni Association and the Management.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The Management and faculty are role models who display accountability and responsibility in our equitable College environment. Students are required to follow code of conduct, be responsible and take ownership of their actions. Academic integrity and respect for diverse ideas is insisted upon. The students at undergraduate and postgraduate level study Value Education and Human Rights respectively. They recognize and voice out against instances of Human Rights Violations. Students are given opportunity to visit Social Welfare Agencies engaged in protecting Human Rights.

The students are engaged in programs like Road Safety Awareness Campaign, Vaccination Camp, Awareness Campaign on 100% Electoral Participation, Mega Vaccination Camp- Covid 19, Commemoration of Vellore Sepoy Mutiny, Awareness camp against Drug abuse, National polio vaccine camp, Mega Savings mela and Aadhar corrections camp, distribution of tree saplings and tree planting, distribution of covid-19 medicine kit, mask and provisions to the needy.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution

D. Any 1 of the above

organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution plans and sets the target for the whole year, preparing the list of National and International red letter days to be celebrated, in an appropriate manner. This is done for the welfare of the student community who celebrate these days of importance comprehensively, with speeches, and cultural programmes. Each celebration carves a niche in the minds of the students and they will carry this to the society in the future. Republic Day, Independence Day and Gandhi Jayanthi, the three important national days are celebrated at the College with march-past, flag hoisting and other cultural programmes depicting respect and honour to the nation and its leaders. The College celebrates International Women's Day that provides students with an opportunity to reflect on progress made, to celebrate achievements of grit and determination displayed by women and to call for change. Other International days celebrated are - Day of Girl child, Human Rights day, and World Literacy Day. NCC and NSS volunteers play a significant role in organizing the same. Apart from the events and activities organized, Endowment and other lectures are also organized to increase the national awareness, benefitting the students every year.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

I BEST PRACTICE The Examination System

1. Objectives of the Practice

1. To conduct a transparent, efficient and student-centred Examination System
2. To enable even slow-learners acquire adequate knowledge of the subject and get through examinations.
3. To bring out their hidden talents and potentials.
4. To encourage teacher-student interaction outside the classroom

2. The Context

The Examination System has undergone a sea-change. The centralized system of conducting two Continuous Assessment Examinations and a Semester Examination has resulted in a generally judicious evaluation of the performance of the students; both below average and above average. The underlying fact that a large number of the student community is below average has been reshaped by Supplementary Examinations for III years and Arrear Examinations before the regular Semester Examinations at the end of the Semester. The basic concept behind the strategies is to help the slow-learners who belong to the category of first generation learners and vernacular medium students, to reach the level of obtaining a pass percentage. Students are encouraged to put in more effort. It is a conducive time frame for the student to study, to bridge the gap and get attuned to a pattern of assessment different from the School Examination System.

3. The Practice

The students are taught according to the course plan and objectives of the syllabus. Every subject being divided into five units/modules, the first Continuous Assessment focuses on the first two units; the second Continuous Assessment focuses on the third and fourth units and the fifth unit is completed before the Semester examination. The two continuous assessments and semester examinations are centralized. Apart from these Continuous Assessments, every subject includes an innovative component in the form of assignments, seminars, preparation of models, mini projects, demonstrations, dramatics, recitation for test of phonetics and the like, which are subject-related, but outside the syllabus. The Arrear Examinations scheduled before the Regular Semester Examination help slow learners who do not fare well. This provides a better chance for the students to clear their examinations with ease and without stress. The uniqueness of this practice lies in the fact that a separate schedule is set apart for the conduct of such Arrear examinations and therefore is surrounded by an attitude of seriousness and concentrated effort. Looking at the constraints and limitations of this practice, it is found that it is a tightly packed schedule and it is a challenging. The College is still grappling with innovative strategies to instill motivation in students and cultivate an interest in them to study. This is a major constraint that deters them from making use of the ample use of opportunities given to them.

4. Evidence of Success

It has been found that the practices of the Examination System have resulted in a considerable increase in the pass percentage of students. The efficient and accurate system of valuation is evident from the reduced number of applications for photocopy and revaluation. The fact that the Arrear Examination schedules are carried out as planned, proves the strict adherence to the work plan every semester. Timely announcement of the results is yet another evidence of the success of central valuation. The learning outcome is ensured through the Evaluation System. Course objectives are duly met when overall assessment of student performance in the respective subjects is analysed.

5. Problems Encountered and Resources Required

At times, some students fail to realize the importance of being consistent in studies. This results in their poor performance in the Continuous Assessment and Semester Examinations. In the rare cases of malpractice, the Controller of Examination and the

Examination Committee decide on the action to be taken. All the resources required for the smooth conduct of examinations are available.

II BEST PRACTICE Mentoring System

1. Objectives of the Practice

It is the prime duty of the Mentors:-

1. To follow the wards' efforts in achieving their goals.
2. To enhance the process of education and the formation of character to meet the challenges of today's world.
3. To bring out the hidden talents and potential of the wards
4. To encourage teacher-student interaction outside the classroom
5. To emphasize on the Preventive System of Don Bosco
6. To closely follow the academic progress of the student
7. To play the role of a Counsellor
8. To encourage participative learning
9. To help students realize the importance of education
10. To motivate them to tide over emotional barriers that impede their educational endeavours.

2. The Context

The students are mostly from a rural background. They are either first generation learners or from the vernacular medium. They come from the marginalized strata of society and it is difficult for them to get rid of their inhibitions. The students of the vernacular medium develop a complex when they are amidst the English medium students. The financial stress levels are insurmountable for many of them, which make them imbalanced. Hence the task of the Mentor is very challenging and crucial.

3. The Practice

A target group of minimum 25 students is assigned to each faculty member as Mentor who follows their progress throughout their course of study. A booklet "Joy of Mentoring" has been designed by the College to keep track of the student's growth and development on campus. Meetings are held once a month for group mentoring and on an individual regular basis whenever necessary. Certain academic problems of the students are discussed in the department along with the Heads of the Departments. The mentor meets the parents of her ward once a semester to update them on her overall

performance. The Mentoring System enables students and faculty to establish a personal bond with each other. The parents are also called for, whenever any problem like long absenteeism, irregularity in attendance, academic performance, punctuality, irregularity in submission of assigned tasks, indiscipline and other teenage issues arise. If necessary, a meeting is arranged with the Principal and Vice-Principal and the Head of the Department, to take major decisions. The slow learners are also identified by the Mentors, who arrange for Remedial Classes and Peer-Group study. When students face emotional crises, the Mentors counsel them and send them to the College Counsellor to get professional help and if necessary, medical aid. The Mentors take special care to help the teenagers through the difficult phases in their lives. Their world is plagued by the media and the use of modern technology and gadgets. The uniqueness of the practice is the quality time spent with the wards to listen to their problems and guide them on the right path. The limitation of the practice is the fact that many students are disinterested and not ambitious; hence they do not pay heed to the advice given.

4. Evidence of Success

Many students have benefitted much from the Mentoring Sessions. They are enabled to cope with stressful situations at home and academic problems that they encounter through their progress. Many students who have low self-esteem are counselled and they gain confidence over a period of time. Students who are inclined to discontinue the course are counselled and they regain confidence in pursuing and completing the course. A remarkable number of students are able to successfully complete the course through the academic assistance in the form of remedial classes and peer-group study.

5. Problems Encountered and Resources Required

Students are slow to imbibe the benefits of the Mentoring System. Their non-cooperation, lack of motivation and low self-esteem are the challenges encountered by the mentors. Mentors often find it difficult to allot sufficient time to meet the students on a regular basis outside the class hours.

File Description	Documents
Best practices in the Institutional website	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=43&sInsideMenuId=0
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Empowering Young Women through Higher Education Adhering to the Vision of the College young women especially the poorest are given priority in the admission. The curricular, co-curricular and extracurricular activities are educative endeavours to produce intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed young women who will be agents of social transformation in today's India.

1. The College offers welfare schemes, remedial coaching, bridge course and personal academic mentoring to cater to the needs of economically weak, socially backward and needy students.
2. The College offers a wide range of coaching classes for TNPSC, banking and other competitive examinations, Leadership Training, Soft skill training, Entrepreneurial skill development to ensure employability.
3. NET coaching classes are also offered.
4. The young women are also given opportunity to be part of youth exchange programmes to Malaysia and Srilanka.
5. Jingles on Electoral Awareness was an initiative by the NSS unit of Auxilium College, Vellore aiming at social consciousness. The video created by the students had received state level recognition.
<https://youtu.be/37YWeTWC8J4>

VIDES (Auxilium College Unit)

1. Works in collaboration with the volunteer association established by the FMA Institute in 1987 and now recognised as a non-profit making international association (AISBL) in 1991.
2. It is collaborates with this NGO (non-governmental

organisation) recognised by the United Nations (2003) with a consultative statute for matters regarding human rights, women, children and young people

3. Student volunteers offer a free and supportive service in the own locality (social volunteering) for a period of time as required by the service.
4. Students are involved in development projects in co-operation with the FMA (Salesian Sisters) missions
5. The students are involved in adoptions at a distance, formative courses and gatherings and promoting human rights in conjunction with the United Nations' programmes.

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

In adherence to the UGC and NAAC guidelines, Auxilium College adopted Outcome Based Education from 2020-21 onwards. The curriculum framework was revised for all the Undergraduate and Postgraduate Programmes with special focus on the knowledge, understanding, skills, attitudes and values that the students should have attained on the completion of the programme.

The outcomes were framed in all the three levels with relevance to local, national, regional and global developmental needs.

Level 1: Programme Outcomes (PO)

Level 2: Programme Education Objective (PEO) and Programme Learning Outcome (PLO)

Level 3: Course Learning Outcome (CLO)

The Vellore and its adjoining districts have promising outlets for the students such as large and small scale industries, World renowned hospitals, business sectors and self employment.

The Course Curriculum framework is framed in vision to train our students in fulfilling the requirements of the above mentioned local needs.

The Curriculum framework also provides opportunities for the students to compete successfully in regional and national competitive examinations conducted by government, private and public sectors.

On completion of the program the graduates are capable of progressing into higher level programmes and research in both national and international universities on par with other global and national institutions.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&sSubMenuId=94&sInsideMenuId=0

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

33

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1113

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Programme Outcomes, Programme Learning Outcomes and Course Learning Outcomes of the programmes of the institution focusses and emphasizes on professional ethics and human values. The Programme Outcomes of the Institution clearly specifies the attainment of positive human values as an important outcome along with bio-diversity and eco-consciousness. All the Undergraduate programmes offer value education as part of the curriculum. As per the UGC guideliness environment science is offered for all the Undergraduate programmes in the fourth semester wherein the students as a requirement submit a project or a case study on environmental issues and bio-diversity of the locality. Human Rights is offered as a mandatory course for all the Postgraduate programmes in the second semester. Courses like Women's Studies, Literature of the Marginalised precisely includes positive human values like equality and equity in the curriculum, while courses like Women Entrepreneurship are oriented towards growth and sustainability. All the programmes offer courses on professional ethics relevant to the respective discipline.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

134

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
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File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=38&sInsideMenuId=0
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=38&sInsideMenuId=0
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1371

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.)

as per the reservation policy during the year (exclusive of supernumerary seats)

1182

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The departments conduct various tests like class tests, snap tests, quizzes, oral tests and first continuous assessment to identify advanced and slow learners. The slow learners are engaged in remedial coaching and peer group study. Remedial coaching is conducted by the respective course teacher in the way of teaching the most important portions in the syllabus in a simplified manner. The improvement of the student is monitored for the subsequent tests. The attendance and regularity is maintained. Every class is divided into Peer groups where one of the advanced learners being the leader helps and guides the other members of the group in their studies. The advanced learners in the Undergraduate level are encouraged to take up online courses. The advanced learners are given the opportunity to take seminars. Postgraduate students complete one or more online courses and Independent Elective courses per semester. The advanced learners are also encouraged to participate in various programmes and competitions within the College and outside. The Innovative component gives scope for the slow and advanced learners to exhibit their knowledge and skill. Undergraduate and Postgraduate projects help students to get motivated to pursue research in their field of interest.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
08/07/2020	3686	183

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are actively engaged in the learning process through student centric methods and activities like quiz, discussions, seminars, assignments, projects, practicals, internships, workshops, association activities, competitions, skill based courses, field visit, case study, self study paper, etc. The innovative component is conducted every semester through student centric methods only. The students when they are made to discuss among themselves on a topic in the curriculum they get more clarity and understanding of the topic as they feel free to question or debate on the topic among their fellow classmates. Assignments improve their writing skills give them space to refer and read more books. Students are engaged in brainstorming and debates which help them to improve their communication skills. Projects induce team work and problem solving skills. They learn to solve the problems through easy methodologies. Participation and preparation of short videos in curricular and social awareness themes inculcate participative learning among students. Students gain experiential learning through activities such as industrial visits, lab visits, field visits and visit to entrepreneurial units.

File Description	Documents
Upload any additional information	View File
Link for additional Information	http://auxiliumcollege.edu.in/iqac/ScrutinyReport2020_2021.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers are encouraged to use ICT tools to enhance the

teaching learning process. The institution has taken measures to provide Wi - Fi, smart classrooms, projectors, integrated board etc. for effective teaching. The institution is a registered user of G - Suite and Zoom to avail maximum features for effective teaching and active learning through online platforms. ICT tools like Google Classroom, Padlet, Canva, Flipgrid, Mentimeter, Google forms, Google doc, Google slides, Microsoft applications, etc. are used to strengthen the learning process. Open Educational Resources both textual and audio - visual are identified and used optimally for the benefit of students. Discipline - specific and relevant tools are used to make the concepts and classes more interesting in the online mode of teaching. Due to pandemic the classes were conducted through google meet. Students submitted their assignments in google classroom and attended Quiz through google forms. Staff posted the videos of the classes in the google classroom for future reference and for the students who had network issues during live classes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

177

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared and made available on the College website and issued as a hand book to all the staff and students in the beginning of the academic year. A committee of

staff are engaged in the preparation and verification of the schedule given by the departments, clubs and movements and Controller of Examination for the academic year. A general staff meeting is held to finalize certain dates to avoid overlapping. The academic calendar includes the schedule of various activities and programmes of the institution, department, associations, clubs, movements, examinations, days of national and global importance. Utmost efforts are taken to ensure the schedule is followed except in case of unexpected disruption owing to natural calamities and unanticipated holidays.

The Institution ensures that the timetable is set and made available to the staff and students. The timetable is prepared well in advance and is available at the beginning of the semester. Lesson Plans are also prepared for all the courses indicating the plan on a weekly basis. The lesson plans indicate the topics covered, resources used, teaching methodology and modes of assessment. A schedule from the Examination section is also made available to direct the teaching learning process.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

183

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

73

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

183

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

1

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

College ERP Portal effectively handles all the requirements to conduct both Online and offline examinations. Online registration and fee payment for semester examination has been enabled through ERP. The hall ticket of the examination can be downloaded by the students from the portal. Students were given Mock examinations before the semester examination in order to get used to the portal and uploading of the answer scripts in the PDF format. The online examinations were conducted through the ERP portal with effective monitoring of the students during the examination. The answer scripts were collected as PDF and evaluated through the portal by the course instructors. Helpline numbers for queries during the examination days resolved the problems and helped in successful completion of the exams. The formative and summative assessments were carried out in online mode using Google classroom (GCR) also.

A web-based software solution QnSmart has been installed for Question Paper generation and Question Bank in line with the Revised Bloom's Taxonomy. Data protection and confidentiality is maintained in the software. The QnSmart software application has been built using the following technologies JSF 2.2 with Primeface 6.0, Builder tool Maven, Version tool Git, Database MySQL. The design elements such as front-end design uses bootstrap and HTML 5, component for rich user experience. The application is compatible to work on laptops, desktops and even in mobile.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

In adherence to the UGC and NAAC guidelines, Auxilium College adopted Outcome Based Education for students admitted from 2020-21 onwards. The curriculum framework was revised for all the Undergraduate and Postgraduate Programmes with special focus on the knowledge, understanding, skills, attitudes and values that the students should have attained on the completion of the programme. The outcomes were framed at three levels namely;

Programme Learning Outcomes (PLO) that specify the academic standards that all the students should attain on the completion of their programme, which correlate with the Vision, Mission and Goals of the college.

Programme Educative Objectives (PEO) That denote discipline-specific knowledge, understanding, skills, attitudes and values that the student should have attained on completing that particular programme.

Course Learning Outcomes (CLO)- specify what the students should have attained at the end of a course.

The Programme outcomes and Course outcomes for all the programmes and courses are made available to the staff and students through the college website. The programme outcomes and course outcomes are also stated in syllabus books which are made available to the students and staff. The course outcomes are explained to the students by the staff at the commencement of the course.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&sSubMenuId=94&sInsideMenuId=0

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of programme outcomes and course outcomes will be evaluated after the completion of academic year 2022 - 2023 as the Outcome Based Education was implemented in the academic year 2020 - 2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1256

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&sSubMenuId=19&sInsideMenuId=0

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=39&sInsideMenuId=0>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined

policy for promotion of research which is uploaded on the institutional website and implemented

Auxilium Research cell was established in 2008 to monitor and promote research activities in College. College research policy is to provide a research environment that promotes ethical, accountable and high standards of research in the institution. Research is undertaken at Under Graduate , Post Graduate, M.Phil., and Doctoral levels. Faculty and students were continuously encouraged to take up research projects, attend International and National Seminar/Conference, present and publish papers.

The College updates its infrastructural facilities to enhance research activities, upgrade laboratories and instrumentation. A virtual English language laboratory, Mathematics research laboratories with adequate computers and advanced software like MATLAB are installed to facilitate research work. College provides seed money for selected projects. Researchers are provided with e-journals, INFLIBNET and wifi facilities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=96&sInsideMenuId=0
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6,00,000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College has established an exclusive cell for Research, Auxilium Business Incubation Centre and Entrepreneurship Development Cell.

Research Cell:

It focusses on enhancing research and publication and ensures that facilities are updated to meet the requirements of research scholars and faculty members. International / National Conferences/seminars are organized to promote research in various disciplines.

Entrepreneurship Development Cell.

The Cell organizes industrial visits, awareness camps on entrepreneurial skills where in students are given hands-on-training to develop and market a product . Self Help groups are invited to put up stalls in "Kaloori Santhai" to promote their products and to develop their business.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

5

File Description	Documents
URL to the research page on HEI website	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=5&sSubMenuId=24&sInsideMenuId=0
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

33

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

66

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Every department of the College has an extension activity which foster College-neighbourhood network to reach out to the needy. Both faculty members and students are sensitized to social issues through the following activities:

1. International Yoga Day
2. Involving themselves in gardening during lockdown and become a Green Ambassador.
3. Volunteers in Election booth.
4. Road safety awareness Campaign.

5. Zero shadow day
6. Women safety- fighting on crimes against women & children.
7. Swachh Bharat.
8. National Suicide Prevention- 2020.
9. Green Vellore project.
10. Fostering Entrepreneurial attitude & Skills.
11. Virtual Fitness workshop
12. Covid 19 Vaccination Camp.
13. Distribution of CovidRelief Kit.
14. Awareness of breast Feeding etc.

Students show their social responsibilities by actively participating in outreach programmes such as camps, rallies, workshops, seminars, debates, competition etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

51

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3686

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

81

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

16

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Auxilium College (Autonomous) is situated on a verdant, 73.62 acre land and provides all the necessary infrastructure and facilities for an effective teaching-learning environment.

Facilities for Teaching and Learning:

1. The campus is technology-enabled with a 100Mbps, 24/7 Wi-Fi facility for Faculty members and Students.
2. There are 101 classrooms that are fully equipped with modern teaching aids including integrated LCD projectors and screens.
3. The College has integrated ERP portal. Faculty members and students are oriented towards the application of ERP portal.
4. There are 13 science laboratories with modern and most contemporary equipment and instrumentation.
5. FTIR Spectrometer for the Research lab in Chemistry.
6. Clarity Snet Language Lab and Clarity English success program available in the English Language Laboratory.
7. MATLAB.
8. The Diamond Jubilee Memorial Library houses over 73023 volumes of books, 55 Journals and Magazines, Remote access offers e-Journals e-Books and e-Database and other learning resources.
9. There are 419 Computers used for academic purpose.
10. Video Conference Facility and availability of G-SUITE and ZOOM for online classes during pandemic.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=67&sInsideMenuId=0

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Auxilium College has modern state-of-the-art infrastructure for sport facilities.

1. Courts for Basketball, Volleyball, Throw ball, Handball and Kabaddi,.
2. Field for Football, Kho - Kho, Cricket, 400m Track, Shot put and Discus areas.
3. The courts and fields in the play ground are well maintained and sufficient flood light facilities are available.
4. Indoor Stadium for Badminton, Basketball, Table Tennis and Yoga is available with a seating capacity of 100.
5. Outdoor Stadium with a seating capacity of 100 members and guest rooms for visiting teams.
6. Gymnasium for staff and students.
7. Auditorium with seating capacity of 800 and an open-air outdoor stage are available in the campus with stage and light facilities for cultural programs.
8. Store room is available with necessary props, costumes and musical instruments.

The students are given opportunities for cultural expression during various celebrations like Religious festivals, National festivals, Hostel Day, Women's Day, Youth Fest, Teachers' Day, Gratitude Day, College Day, Valedictory Day and Departmental activities. The students are given opportunities to compete in intercollegiate, inter-university and national competitions. Trained Auxilium band plays during sports day and other important days.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

101

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

103.33

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS : AutoLib

Nature of Automation : Fully

Version : 5.2

Year of Automation : 2018

All routine functions of the library are automated in February 2018 with the help of Autolib Integrated Library Management Systems (ILMS) and RFID (Radio Frequency Identification) is used to calculate the footfall and for the circulation of books to the faculty and students. The books are classified using 'Dewey Decimal Classification' system. Auxilium College was rated fourth in top 10 college users of N-List for the academic year 2020-2021. Auxilium Library has world class infrastructure such as:

1. Digital Library

2. Internet Access
3. Discussion Room Facility
4. CCTV
5. Video Conferencing
6. Conference Hall
7. Wi-Fi
8. Sound system on every Floor
9. Bar Code Printer with label roll
10. Printer and Photocopier

Facilities

1. The library is technology-enabled and bar-coded all its operations using a Library Management Software.
2. Open Access System
3. The Major Collections of E-books, E-Journals and E-databases can be accessed through LAN, and can also access remotely.
4. OPAC facilitates to access the entire library resources.
5. Circulation Service
6. The library has CCTV surveillance system to monitor user's activities which provides a safe and secure environment for resources and equipment.
7. Reference Service
8. Display of New Arrivals
9. Reprographic facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=10&sSubMenuId=51&sInsideMenuId=0

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5.31

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

55

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The campus is technology-enabled with a 100Mbps, 24/7 Wi-Fi facility for staff and Students. A campus-wide wifi with 30 access points connected through fibre optic cables is in place to facilitate with internet services. Institutional Email id and user id for ERP Portal are assigned for Staff and students for academic purpose. Auxilium College authorizes Students, Research Scholars, Members of the Faculty, Members of the

Management, Non-Teaching Staff and Guests to use the of computing, networking and IT facilities of the college strictly for academic purposes. The Institution prohibits users from gaining unauthorized access to IT resources forbidden by Indian and International Cyber Laws, National Cyber Security Policy and any such action will subject the user to civil and criminal liability. The Institution prohibits the user from violation of IPR - Intellectual Property Rights relevant to copyright, patent, trademark, geographic indication of origin, industrial design, trade secrets, database protection laws and publicity rights laws.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.auxiliumcollege.edu.in/Auxm_Content/files/IOAC/IT%20Policy.pdf#toolbar=0

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3686	419

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: A. All four of the above
Facilities available for e-content development
 Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing

equipments and software for editing	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17
List of facilities for e-content development (Data Template)	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)	
74.57	
File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.	
<p>Need based requirements proposed by the HODs for Laboratories, Sports, Computers and Purchase of new equipments are scrutinized and approved by the principal. When a student /Teaching / Non Teaching in charge notices malfunctioning of an equipment, it is brought to the notice of the HOD and Principal the repair / replacement of the equipment is carried out depending on the nature of the malfunctioning. In the Library apart from regular books in circulation, text books are available in the Book Bank for deserving students to use it for a semester. Damaged books are rebound before placing them for circulation. The computers are maintained through Annual Maintenance Contract with service providers. Classrooms are provided with necessary facilities for both online and offline teaching. Periodic maintenance is done for the existing buildings. Annual need assessment of the various Departments for future planning and development of infrastructure is collected and scrutinized at the end of every academic year.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=96&sInsideMenuId=0

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

1033

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

117

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

D. Any 1 of the above

File Description	Documents
Link to Institutional website	www.auxiliumcollege.edu.in
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

97

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
152	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of outgoing students progressing to higher education	
467	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
1	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
4	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students represent in various academic and administrative bodies/committees. The Union Leaders, Office Bearers, Auxilium Students Quality Cell (ASQC) members, Planning and Evaluation Committee (College Council), Examination Committee, Student Grievance Redressal Cell, Curriculum Development Cell, Library Advisory Committee, Sports Advisory Committee, Anti-Ragging Committee, Student Welfare Committee, Cell for prevention of Sexual Harassment and Co-curricular Activities. The Hostel Advisory Committee includes the office bearers of Residential students. The Department Secretaries, Class Representatives, Leaders of Various Clubs and Movements actively participate in the academic and administrative activities. The Union leaders along with the other office bearers under the guidance of Vice-Principals, Deans and Heads of the Departments plan and execute events like Freshers Day, Farewell, Teachers Day, association activities and sports day. During the pandemic leaders coordinated all the activities through Virtual Mode.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association at Auxilium College, Vellore is one of the units of the world wide organisation of the Salesian Sisters Society. The Association serves as catalyst and agents of transformation in the society and in the world at large. Every year, on October 2nd during the Auxilium Alumnae Meet they gather for renewing their family spirit, love for their alma mater and for empowering each other with their enriching experiences. The contribution of the alumnae is utilised for various purposes viz. provision of educational scholarship to the poor and needy students, utilised for relief and charitable activities, given as seed money to the best projects in order to encourage and support the research activities of in the College. The Annual Alumnae Meet also features department-wise meeting of the faculty members and past pupils. In view of the pandemic the 2021 Alumnae Meet was held online.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=12&sSubMenuId=54&sInsideMenuId=0

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision of the College is the education of young women especially the poorest to become empowered and efficient leaders of integrity for the society. The goal of our educative endeavour is to produce salesian atmosphere, intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished - in a word - integrally formed young women who will be agents of social transformation in today's India. Management involves the faculty in all levels of decision making and encourages active participation of the faculty in various committees in order to attain the vision and mission of the College. The educative project is drawn up with the collaboration of administrative and academic committees comprising of representatives from the management, faculty, parents, students and other local members. As empowered, efficient leaders and future agents of social transformation the students are actively engaged in the planning and execution of academic, co - curricular and extra - curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=6&sInsideMenuId=0

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The administration is decentralized to a great extent by delegation of responsibilities among Vice - Principals, Deans, Heads of Departments and Coordinators, Staff Advisors and

Student Leaders of different committees, associations, clubs and movements.

The names and responsibilities / office of the Members of the statutory bodies, committees, associations, clubs and movements are printed in the College Handbook. Periodical meetings of the constituted administrative and academic committees are held to plan and execute activities for the term/academic year. Members of the Management, Faculty, Students and Parents are involved in decision-making with regard to all the activities.

Systematic feedback on the activities is sought from the stakeholders concerned (i.e.) Members of the Management, Faculty Members, Students, Parents and Alumnae, to ensure the participation of all the stakeholders and sort out the issues concerned.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.auxiliumcollege.edu.in/Auxm_Content/files/HandBook/Calendar%202020-2021.pdf#toolbar=0

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

On the close of the academic year and semester the Planning and Evaluation Committee (College Council) meets to plan and finalise all the academic and extra-curricular activities for the following academic year, and the same is compiled and printed in the College Handbook for the reference of staff and students. The Plan involves UNO theme, Monthly Values, Formative Programmes, Association Activities, Dates of Examinations etc.,

Enterprise Resource Planning (ERP) software came into existence since 2019, which is the integrated real - time management of various processes mediated by software and technology using common databases maintained by a database management system. ERP integrates all facets of operation comprising Online Admission Processing, Attendance Management, Time table Generation , NME and SBE Registration , CIA Processing , Exam Registration , Hall Ticket Generation and in the pandemic 2020 - 2021 the examination was successfully conducted through online with high security measures. Staff have registered username and password with that they took online classes efficiently and effectively, the same has been provided for the students also.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.auxiliumcollege.edu.in/Auxm_Content/files/HandBook/Calendar%202020-2021.pdf#toolbar=0
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Auxilium College is a minority institution administered by the Daughters of Mary Help of Christians, commonly known as the Salesian sisters of Don Bosco. The Provincial of Chennai Province is the head of the governing body of the college. The recruitment is carried out as per the guidelines of UGC and Thiruvalluvar University, Vellore. The Principal is primarily responsible for the academic and disciplinary matters of the College.

The members of the College council Secretary, Principal, Vice Principals, Deans and Teaching staff. Council plan for the academic and administrative activities of the College. The major decisions taken by the Staff Council and decision making bodies are communicated to the staff of the Departments by the HoDs. The planning Committee plans and prepares a budget for department requirements based on their needs, and with the approval of the finance committee the purchase committee purchases and supplies the requirements. The Office

Superintendent coordinates the functioning of the administrative staff for work allotted to them.. The Student Council is guided by the Vice Principals and Dean of student affairs, for College activities. Alumnae and Parent's Forum also contributes suggestions through feedback for student progress and institutional development.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=36&sInsideMenuId=0
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Staff Welfare Fund offers financial help to teaching and non-teaching staff.

Provision to avail on - duty leave to attend Refresher, Orientation Programmes, Seminars / Workshops / Conferences at the National and International Level and serve as Resource Persons / Consultants in other organizations and institutions.

The Management provides SEED money for Faculty Members to do Research Projects.

Capacity Development Programmes are organised by the College Management to ensure career-oriented progression of teaching and non - teaching staff like computing, communication skills and computerised office - filing systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

48

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The internal audit is carried out proficiently at the end of every academic year with an auditor analysing the income and expenditure of the current year. The internal auditing ensures the remittance of the due amount along with the expenditure. The Secretary of the College along with the administrative staff at the office, work on the various sections related to finance and maintains the accounts for a transparent and functional audit. The regular and transparent annual internal audit is a procedure that enables the institution to take up the external audit with ease. The audit is carried out periodically as facilitated by the AG office and JD office. The external audit offers feedback and guidance along with a strict auditing. The audit objections are presented by way of queries. The mistakes pointed out are resolved at the time of joint sitting. The institution has always collaborated and obliged regarding the external audit that is conducted on a continual, regular and periodical basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Financial Resources of the institution are generated through the following sources:

1. Fees
2. Funds from UGC/DST/Grant-in-Aid of Government of Tamil Nadu.
3. Contribution from sponsors, philanthropists and management.

The College also mobilizes its resources through funds generated from self-supporting programmes (Payment of salaries of the Management staff both teaching and non-teaching). Government funds are used for the specific purposes for which it is sanctioned. A Finance Committee comprising of the senior members of the management and faculty monitors and makes recommendations regarding the management of funds from both the government and management. Funds are provided to meet the infrastructure requirement and their maintenance. Adequate funds are provided for Sports and Cultural activities. Scholarships, fee waiver and other non – financial support are offered to deserving students in consultation with the mentors and heads of the departments. The Auditor appointed by the College is entrusted with the verification of Receipts and Payment accounts. External Auditors are appointed by the Management. They audit the financial statements and internal control system of the College. Transparency and accountability is ensured by conducting an Annual Audit of accounts of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=96&sInsideMenuId=0

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- As a measure to promote research, the institution provided seed money to the teachers for research and incentives to the research guides.
- Question Bank was prepared as per OBE format and Revised Bloom's Taxonomy.
- New programmes namely B. Sc. Psychology, M. Sc. Biochemistry, M. Sc. Microbiology, Ph. D., Commerce and Ph. D. Physics were introduced.
- Remote access to e - resources was ensured by providing user id and password for the following e-resource repositories; access to Inflibnet for all the students, Master plots for students of M.A. Literature and EBSCO for students of Commerce and Management. Registered in NDLI and active usage of N-List.
- Institutional ERP was installed to optimize the functions of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=36&sInsideMenuId=0

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC plays a vibrant role in the enrichment of the teaching -

learning process. Feedback is periodically organised and collected by IQAC. It brings greater participation and better mutual understanding in the teaching-learning process. Feedback is collected in three ways Curriculum, Over all, SSS (Students Satisfaction Survey). It helps to find the gap and enhance the quality of teaching - learning process. The IQAC also envisions greater integration in framing the syllabus according to the OBE pattern. The IQAC conducts various seminars and workshops on the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&sSubMenuId=36&sInsideMenuId=0

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=32&sInsideMenuId=0
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Auxilium College founded in 1954 is the first Women's College in the then North Arcot District. It is a minority institution established and administered by the Daughters of Mary Help of Christians, commonly known as Salesian Sisters of Don Bosco, belonging to the Catholic Church. It is primarily meant for the higher education of the young women in the District of Vellore, candidates are admitted without reference to caste or creed and their rights of conscience are respected.

Strongly based on core values of academic rigour, love, and service, Auxilium College has been providing safe environment to women in the campus. Surveillance cameras provide safety and security within and around the campus. Maternity leave is granted for aided and unaided staff. A medical inspection room is allocated in case of ailment. Sensitization programmes on gender equity, safety and security, cyber crime awareness, personal issues, health and hygiene are periodically organised. Facilities like sanitary napkin vending machine, gymnasium, IOB and Cafeteria are available within the campus.

The following committees such as Anti-ragging, Grievance redressal, Internal complaints, Kanali women's cell, Cell for prevention of sexual harassment ensures a secure academic ambience.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management -

Waste segregation is the key to waste management and this also helps in turning waste into resource. Students and employees are sensitized on the need to maintain cleanliness which has been the watchword and culture of the college since inception and waste segregation happens at the source itself at all levels. Students and visitors are also motivated to manage waste through awareness, training, advocacy and other initiatives by the NSS, and other clubs. This enables proper utilization of waste, post collection in a time bound manner and for recycling. Electric vehicles are used for collection of solid waste in the college campus. Vermicomposting unit functions in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College believes that greater investment in quality education is key to alleviating poverty. The campus is inclusive, and beyond all barriers of caste, community, colour, religion and language. Equal opportunity for all students in

community immersion activities brings in a feeling of unity and togetherness. The College provides access to education for all by strictly following the prevailing policies and rules of the government. Regular assembly with a prayer and thought for the day and value for the month inculcates a strong value system in the students promoting secular ideals and camaraderie.

Students celebrate all major festivals like Pongal, Deepavali, Onam, Christmas, Ramzan etc. Students plan 'Ethnic days' which help them appreciate cultural differences. Students from socio - economically disadvantaged backgrounds are given fee concessions and textbooks and scholarships given by the Government and non- Government, Alumni Association and the Management.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The Management and faculty are role models who display accountability and responsibility in our equitable College environment. Students are required to follow code of conduct, be responsible and take ownership of their actions. Academic integrity and respect for diverse ideas is insisted upon. The students at undergraduate and postgraduate level study Value Education and Human Rights respectively. They recognize and voice out against instances of Human Rights Violations. Students are given opportunity to visit Social Welfare Agencies engaged in protecting Human Rights.

The students are engaged in programs like Road Safety Awareness Campaign, Vaccination Camp, Awareness Campaign on 100% Electoral Participation, Mega Vaccination Camp- Covid 19, Commemoration of Vellore Sepoy Mutiny, Awareness camp against Drug abuse, National polio vaccine camp, Mega Savings mela and Aadhar corrections camp, distribution of tree saplings and tree planting, distribution of covid-19 medicine kit, mask and provisions to the needy.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution plans and sets the target for the whole year, preparing the list of National and International red letter days to be celebrated, in an appropriate manner. This is done for the welfare of the student community who celebrate these days of importance comprehensively, with speeches, and cultural programmes. Each celebration carves a niche in the minds of the students and they will carry this to the society in the future. Republic Day, Independence Day and Gandhi Jayanthi, the three important national days are celebrated at the College with

march-past, flag hoisting and other cultural programmes depicting respect and honour to the nation and its leaders. The College celebrates International Women's Day that provides students with an opportunity to reflect on progress made, to celebrate achievements of grit and determination displayed by women and to call for change. Other International days celebrated are - Day of Girl child, Human Rights day, and World Literacy Day. NCC and NSS volunteers play a significant role in organizing the same. Apart from the events and activities organized, Endowment and other lectures are also organized to increase the national awareness, benefitting the students every year.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

I BEST PRACTICE The Examination System

1. Objectives of the Practice

1. To conduct a transparent, efficient and student-centred Examination System
2. To enable even slow-learners acquire adequate knowledge of the subject and get through examinations.
3. To bring out their hidden talents and potentials.
4. To encourage teacher-student interaction outside the classroom

2. The Context

The Examination System has undergone a sea-change. The centralized system of conducting two Continuous Assessment Examinations and a Semester Examination has resulted in a generally judicious evaluation of the performance of the

students; both below average and above average. The underlying fact that a large number of the student community is below average has been reshaped by Supplementary Examinations for III years and Arrear Examinations before the regular Semester Examinations at the end of the Semester. The basic concept behind the strategies is to help the slow-learners who belong to the category of first generation learners and vernacular medium students, to reach the level of obtaining a pass percentage. Students are encouraged to put in more effort. It is a conducive time frame for the student to study, to bridge the gap and get attuned to a pattern of assessment different from the School Examination System.

3. The Practice

The students are taught according to the course plan and objectives of the syllabus. Every subject being divided into five units/modules, the first Continuous Assessment focuses on the first two units; the second Continuous Assessment focuses on the third and fourth units and the fifth unit is completed before the Semester examination. The two continuous assessments and semester examinations are centralized. Apart from these Continuous Assessments, every subject includes an innovative component in the form of assignments, seminars, preparation of models, mini projects, demonstrations, dramatics, recitation for test of phonetics and the like, which are subject-related, but outside the syllabus. The Arrear Examinations scheduled before the Regular Semester Examination help slow learners who do not fare well. This provides a better chance for the students to clear their examinations with ease and without stress. The uniqueness of this practice lies in the fact that a separate schedule is set apart for the conduct of such Arrear examinations and therefore is surrounded by an attitude of seriousness and concentrated effort. Looking at the constraints and limitations of this practice, it is found that it is a tightly packed schedule and it is a challenging. The College is still grappling with innovative strategies to instill motivation in students and cultivate an interest in them to study. This is a major constraint that deters them from making use of the ample use of opportunities given to them.

4. Evidence of Success

It has been found that the practices of the Examination System have resulted in a considerable increase in the pass percentage of students. The efficient and accurate system of valuation is

evident from the reduced number of applications for photocopy and revaluation. The fact that the Arrear Examination schedules are carried out as planned, proves the strict adherence to the work plan every semester. Timely announcement of the results is yet another evidence of the success of central valuation. The learning outcome is ensured through the Evaluation System. Course objectives are duly met when overall assessment of student performance in the respective subjects is analysed.

5. Problems Encountered and Resources Required

At times, some students fail to realize the importance of being consistent in studies. This results in their poor performance in the Continuous Assessment and Semester Examinations. In the rare cases of malpractice, the Controller of Examination and the Examination Committee decide on the action to be taken. All the resources required for the smooth conduct of examinations are available.

II BEST PRACTICE Mentoring System

1. Objectives of the Practice

It is the prime duty of the Mentors:-

1. To follow the wards' efforts in achieving their goals.
2. To enhance the process of education and the formation of character to meet the challenges of today's world.
3. To bring out the hidden talents and potential of the wards
4. To encourage teacher-student interaction outside the classroom
5. To emphasize on the Preventive System of Don Bosco
6. To closely follow the academic progress of the student
7. To play the role of a Counsellor
8. To encourage participative learning
9. To help students realize the importance of education
10. To motivate them to tide over emotional barriers that impede their educational endeavours.

2. The Context

The students are mostly from a rural background. They are either first generation learners or from the vernacular medium. They come from the marginalized strata of society and it is difficult for them to get rid of their inhibitions. The

students of the vernacular medium develop a complex when they are amidst the English medium students. The financial stress levels are insurmountable for many of them, which make them imbalanced. Hence the task of the Mentor is very challenging and crucial.

3. The Practice

A target group of minimum 25 students is assigned to each faculty member as Mentor who follows their progress throughout their course of study. A booklet "Joy of Mentoring" has been designed by the College to keep track of the student's growth and development on campus. Meetings are held once a month for group mentoring and on an individual regular basis whenever necessary. Certain academic problems of the students are discussed in the department along with the Heads of the Departments. The mentor meets the parents of her ward once a semester to update them on her overall performance. The Mentoring System enables students and faculty to establish a personal bond with each other. The parents are also called for, whenever any problem like long absenteeism, irregularity in attendance, academic performance, punctuality, irregularity in submission of assigned tasks, indiscipline and other teenage issues arise. If necessary, a meeting is arranged with the Principal and Vice-Principal and the Head of the Department, to take major decisions. The slow learners are also identified by the Mentors, who arrange for Remedial Classes and Peer-Group study. When students face emotional crises, the Mentors counsel them and send them to the College Counsellor to get professional help and if necessary, medical aid. The Mentors take special care to help the teenagers through the difficult phases in their lives. Their world is plagued by the media and the use of modern technology and gadgets. The uniqueness of the practice is the quality time spent with the wards to listen to their problems and guide them on the right path. The limitation of the practice is the fact that many students are disinterested and not ambitious; hence they do not pay heed to the advice given.

4. Evidence of Success

Many students have benefitted much from the Mentoring Sessions. They are enabled to cope with stressful situations at home and academic problems that they encounter through their progress. Many students who have low self-esteem are counselled and they gain confidence over a period of time. Students who are

inclined to discontinue the course are counselled and they regain confidence in pursuing and completing the course. A remarkable number of students are able to successfully complete the course through the academic assistance in the form of remedial classes and peer-group study.

5. Problems Encountered and Resources Required

Students are slow to imbibe the benefits of the Mentoring System. Their non-cooperation, lack of motivation and low self-esteem are the challenges encountered by the mentors. Mentors often find it difficult to allot sufficient time to meet the students on a regular basis outside the class hours.

File Description	Documents
Best practices in the Institutional website	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=43&sInsideMenuId=0
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Empowering Young Women through Higher Education Adhering to the Vision of the College young women especially the poorest are given priority in the admission. The curricular, co-curricular and extracurricular activities are educative endeavours to produce intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed young women who will be agents of social transformation in today's India.

1. The College offers welfare schemes, remedial coaching, bridge course and personal academic mentoring to cater to the needs of economically weak, socially backward and needy students.
2. The College offers a wide range of coaching classes for TNPSC, banking and other competitive examinations, Leadership Training, Soft skill training, Entrepreneurial

skill development to ensure employability.

3. NET coaching classes are also offered.
4. The young women are also given opportunity to be part of youth exchange programmes to Malaysia and Srilanka.
5. Jingles on Electoral Awareness was an initiative by the NSS unit of Auxilium College, Vellore aiming at social consciousness. The video created by the students had received state level recognition.
<https://youtu.be/37YWeTWC8J4>

VIDES (Auxilium College Unit)

1. Works in collaboration with the volunteer association established by the FMA Institute in 1987 and now recognised as a non-profit making international association (AISBL) in 1991.
2. It collaborates with this NGO (non-governmental organisation) recognised by the United Nations (2003) with a consultative statute for matters regarding human rights, women, children and young people
3. Student volunteers offer a free and supportive service in the own locality (social volunteering) for a period of time as required by the service.
4. Students are involved in development projects in co-operation with the FMA (Salesian Sisters) missions
5. The students are involved in adoptions at a distance, formative courses and gatherings and promoting human rights in conjunction with the United Nations' programmes.

File Description	Documents
Appropriate link in the institutional website	http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=42&sInsideMenuId=0
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To improve ICT Facilities - Conducting Training for staff (Interactive Board)
2. To increase collaboration with other institutions/organization through MoUs

3. To expand ERP usage
4. To revamp the College website
5. To introduce a revised Faculty Record and Mentoring Books
6. To organize programmes on Academic Bank of Credit in order to introduce Academic Bank of Credits
7. To enhance the availability of e-resources to the staff and students
8. To conduct Self Study Report (SSR) preparatory workshops and Revised Accreditation Framework (RAF) of NAAC.
9. To revamp the institutional policies
10. To advance Wifi facilities
11. To conduct orientation for students
12. To establish Centre for Extension Activities Auxilium CARES (Community Awareness Reachout Extension Activities)
13. To form a committee to monitor the COVID SOP protocols
14. To install a Sewage Treatment Plant
15. To initiate the construction of an Auditorium and Research Block
16. To enrich Research related activities
17. To strengthen the ASQC